

## EL PASO COUNTY HOSPITAL DISTRICT FINANCE COMMITTEE MEETING MINUTES

Wednesday, May 31, 2017 – 8:15 a.m.  
4815 Alameda Ave., 8<sup>th</sup> Floor Board Room  
El Paso, Texas 79905

### COMMITTEE MEMBERS PRESENT

James Volk, Committee Chair  
R. Jacob Cintron, President & CEO  
Michael Nuñez, Chief Financial Officer  
Darius Boman, M.D., Medical Staff Representative  
Cindy Stout, Chief Nursing Officer  
Maria Zampini, Chief Operating Officer

### COMMITTEE MEMBERS ABSENT

Carmen Arrieta-Candelaria, Committee Member  
Miguel Fernandez, Committee Member  
Leticia Flores, Corporate Controller

### OTHERS PRESENT

Christina Ford, Chief Legal Officer  
Laurel Huston, Chief Deputy Legal Officer  
Carey Antwone, Assistant County Attorney  
Frank Dominguez, EPFirst President & Chief Executive Officer  
Jennifer Maxwell, Executive Assistant to the Board of Managers  
Lorena Navedo, Chief Administrative Officer  
Cathy Gibson, Chief Compliance Officer  
Wally Hardgrove, El Paso County  
Jorge Reyes, El Paso County  
Omar Bernal, EPCH  
Matt Tassoni, Deloitte  
Susie Byrd, Citizen  
Jon Law, Chief Strategic Officer  
Janina Prada, IT Director  
Jerry Akin, Broaddus & Associates  
Jim Booher, UMC

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
I. Call to Order II. Establish a Quorum	Mr. James Volk called the meeting to order at 08:16 a.m., May 31, 2017, after establishing that there was a quorum present.		
III. Approval of the April 26, 2017 Finance Committee Minutes. (Tab 1)  Mr. James Volk Chair	The meeting minutes for the April 26, 2017, meeting was presented for approval.	Motion to approve the minutes was made by Mr. Cintron and seconded by Mr. Nunez. Motion carried.	

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
<p>IV. Review and approve the El Paso Children's Hospital Financial Statements for April 2017. (Tab 2)</p> <p>Mr. Mark Amox Chief Executive Officer</p> <p>Mr. Omar Bernal Controller</p>	<p>Mr. Omar Bernal and Mr. Matt Tassoni presented the El Paso Children's Hospital April 2017 financial statements included in the May Finance package.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Mr. Nunez. Motion carried.</p>	
<p>V. Review and approve the El Paso First HealthPlans, Inc. Financial Statements for April 2017. (Tab 3)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Mr. Frank Dominguez Chief Executive Officer</p>	<p>Mr. Michael Nunez presented the El Paso First HealthPlans, Inc. Financial Report Executive Summary for the month and seven month period ending April 30, 2017, that is included in the May Finance package.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	
<p>VI. Review and approve the El Paso County Hospital District's d/b/a University Medical Center of El Paso Combined Financial Statements for April 2017. (Tab 4)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p>	<p>Mr. Michael Nunez presented the El Paso County Hospital District's d/b/a University Medical Center April 2017 Financial Report included in the May Finance package.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	
<p>VII. Receive and take appropriate action on the following policies: (Tab 5)</p> <p>A. Hospital Policy 2-23 On Call / Call-Back Pay</p> <p>B. Hospital Policy 2-35 Wage and Salary Administration</p> <p>Ms. Janice Harris Administrative Director, Human Resources</p>	<p>Ms. Janice Harris provided a brief summary of each policy and noted that the policies were up for review. The policies were previously reviewed by Legal and Administration. In addition, the policies were reviewed and approved by the Policy and Procedure Committee. There were no procedural changes to the policies.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Mr. Nunez. Motion carried.</p>	

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<p>VIII. Receive a Construction Change Order Update. (Tab 6)</p> <p>Ms. Maria Zampini Chief Operating Officer</p> <p>Mr. Jerry Akin Broaddus &amp; Associates</p>	<p>Ms. Zampini reported that there were no new change orders for the 5<sup>th</sup> floor renovation project. The 5<sup>th</sup> floor construction project is 99% complete and the ribbon cutting is scheduled for June 23<sup>rd</sup>.</p> <p>There are two change orders for \$25K each for the East and West clinics. Both changes orders are for revisions to the emergency lighting and to add a roof drain runoff to each of the building structures.</p> <p>Ms. Zampini noted that the change orders were previously presented and approved by the Planning and Development Committee. She requested approval by the Finance Committee for this report.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	
<p>IX. Discuss and take appropriate action on Construction Prevailing Wage Rates. (Tab 7)</p> <p>Ms. Maria Zampini Chief Operating Officer</p> <p>Mr. James Booher Administrative Director Engineering</p>	<p>Ms. Zampini noted that the Construction Prevailing Wage Rates was reviewed and approved by the Planning &amp; Development Committee and is now being presented to the Finance Committee and will subsequently go to the Board of Managers for review and request for adoption.</p> <p>Mr. Jim Booher presented the presentation that is included in the Finance package. Ms. Zampini and Mr. Booher made the recommendation to adopt the new prevailing wage rates as approved by the County in October 2016.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Mr. Nunez. Motion carried.</p>	
<p>X. Review and take appropriate action on Administrative Updates to the Employed Physician Compensation Model. (Tab 8)</p> <p>Ms. Maria Zampini Chief Operating Officer</p> <p>Mr. Ming Wong Administrative Director, Neighborhood Healthcare Centers</p>	<p>Ms. Zampini noted that the Physician Compensation Model was approved at the Board of Managers meeting on May 9, 2017; however, to provide additional clarification to the administration compensation piece of the model, a one page summary is included in the Finance package.</p> <p>The summary addresses the following items:</p> <ul style="list-style-type: none"> <li>• CME – pay \$3K a physician for continuing medical education</li> <li>• Pay physicians for any regulatory requirements</li> <li>• On call services</li> <li>• Sign on Bonuses – have the ability to negotiate a sign on bonus</li> </ul> <p>The above items would be reviewed by the Legal team for fair market value.</p> <p>Mr. Nunez clarified that CME is part of the overall compensation and is not a reimbursed expense.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	

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<p>XI. Review and approve Capital Substitution Item in Excess of \$100,000. (Tab 9)</p> <p>Ms. Cindy Stout Chief Nursing Officer</p>	<p>Ms. Cindy Stout presented the executive summary that is included in the Finance package. The replacement of the 30 monitors is in alignment with providing patient safety and quality of care in the ICU at UMC.</p> <p>Mr. Nunez noted that this request does not increase capital expense since there are substitutions listed on page 2 of the executive summary. Ms. Stout also noted that some of the items previously approved as a capital expenditure were able to be purchased for a lesser amount; therefore, a surplus was also available in the budget to purchase the monitors.</p>	<p>Motion to approve was made by Mr. Nunez and seconded by Mr. Cintron. Motion carried.</p>	
<p>XII. Review and approve the Cerner Amendment for five (5) year renewal for Term Licenses for the University Medical Center of El Paso and the El Paso Children's Hospital and authorize the President and CEO to negotiate and execute the agreement. (Tab 10)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Ms. Janina Prada IT Director</p>	<p>Mr. Nunez presented the executive summary included in the Finance package. This item is in reference to an agreement that was entered into with Cerner for the Electronic Medical Record (EMR) in March 2008. This selection was the result of an EMR RFP.</p> <p>The renewal term is for a five year renewal from July 1, 2017, through June 30, 2022. Mr. Nunez noted that there is no CPI increase for the five year renewal. The fees are detailed on page 2 of the executive summary.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	
<p>XIII. Review and approve the Cerner System Amendment – Schedule 23 for Addition to Meaningful Use Stage III additional required new Licenses and Services and authorize the President and CEO to negotiate and execute the agreement. (Tab 11)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Ms. Janina Prada IT Director</p>	<p>Mr. Nunez presented the executive summary included in the Finance package. This item refers to the Meaningful Use Stage III Functionality and Quality Reporting. These are items that are preferred to be implemented prior to the final implementation of the Cerner Ambulatory upgrade.</p> <p>Mr. Nunez presented the fees as detailed on page 2 of the executive summary included in the Finance package. He noted that capital substitutions are available and therefore UMC will remain within its capital budget.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	

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<p>XIV. Review and approve Cerner Sales Order for Cerner / HS Healthcare Intelligence (DataWarehouse) and Soarian Financials Upgrade Services and authorize the President and CEO to negotiate and execute the agreement. (Tab 12)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Ms. Janina Prada IT Director</p>	<p>Mr. Nunez presented the executive summary included in the Finance package. The Cerner Soarian Financials system is the patient accounting / cost accounting solution being implemented along with the other Cerner Registration / Scheduling / Ambulatory components.</p> <p>This item was not originally included in the 2017 budget as the go-live date was originally July 2016. Because of the delays in the Cerner Ambulatory Implementation project, it is more effective to upgrade in the current pre-production environment to avoid any further potential delays and maximize the resources' focus on testing/validation.</p> <p>Mr. Nunez presented the fees as detailed on page 1 of the executive summary included in the Finance package. He noted that there are some capital substitutions that will allow for funding this item.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	
<p>XV. Review and approve Premier Healthcare Solutions three (3) year Agreement for Budgeting / Financial System Subscription / Support and authorize the President and CEO to negotiate and execute the agreement. (Tab 13)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Ms. Janina Prada IT Director</p>	<p>Mr. Nunez presented the executive summary included in the Finance package. Mr. Nunez noted that Premier Healthcare Solution, Inc. provides the budgeting and financial reporting and labor productivity system tool that is utilized by both UMC and El Paso Children's.</p> <p>Mr. Nunez noted there is no cost for upgrade, no new hardware to purchase, no new servers required for the implementation. Overall the potential annual savings will be approximately \$9,000 assuming current rate of users.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Dr. Boman. Motion carried.</p>	
<p>XVI. Adjournment</p> <p>Mr. James Volk Chair</p>	<p>Meeting adjourned at 9:21 a.m.</p>	<p>Motion to adjourn the meeting was made Mr. Cintron and seconded by Mr. Volk. Motion carried.</p>	

  
 F. James Volk -Committee Chairman