

EL PASO COUNTY HOSPITAL DISTRICT FINANCE COMMITTEE MEETING MINUTES

Wednesday, August 30, 2017 – 8:15 a.m.
4815 Alameda Ave., 8th Floor Board Room
El Paso, Texas 79905

COMMITTEE MEMBERS PRESENT

James Volk, Committee Chair
Carmen Arrieta-Candelaria, Committee Member
R. Jacob Cintron, President & CEO
Michael Nuñez, Chief Financial Officer
Cindy Stout, Chief Nursing Officer
Maria Zampini, Chief Operating Officer
Leticia Flores, Controller
Darius Boman, M.D., Committee Member

COMMITTEE MEMBERS ABSENT

Miguel Fernandez, Committee Member

OTHERS PRESENT

Christina Ford, Chief Legal Officer
Frank Dominguez, EP Health CEO
Mark Amox, EPCH Chief Executive Officer
Stephen A. Rybolt, EPCH Chief Financial Officer
Jennifer Maxwell, Executive Assistant to the Board of Managers
Lorena Navedo, Chief Administrative Officer
Jon Law, Chief Strategic Officer
Laurel Huston, El Paso County Attorney's Office
Carey Antwine, El Paso County Attorney's Office
Anthony Martinez, El Paso County Attorney's Office
Jorge Reyes, El Paso County
Javier Saenz, UMC
Mauricio Mar, Broadus & Associates
Cathy Gibson, UMC
David Matta, UMC

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
I. Call to Order II. Establish a Quorum	Mr. James Volk called the meeting to order at 08:18 a.m., August 30, 2017, after establishing that there was a quorum present.		
III. Approval of the July 26, 2017 Finance Committee Minutes. (Tab 1) Mr. James Volk Chair	The meeting minutes for the meeting held on July 26, 2017, were presented for approval.	Motion to approve the minutes was made by Mr. Cintron and seconded by Ms. Arrieta. Motion carried.	

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
<p>IV. Review and approve the El Paso Children's Hospital Financial Statements for July 2017. (Tab 2)</p> <p>Mr. Mark Amox Chief Executive Officer</p> <p>Mr. Stephen A. Rybolt Chief Financial Officer</p>	<p>Mr. Amox shared with the Finance Committee that the El Paso Children's Hospital received its official Level IV NICU designation. The Committee will receive a "save the date" for a celebration of the Level IV NICU designation to be held on September 15th. Mr. Amox expressed gratitude to Ms. Stout and Ms. Zampini and their respective teams for their assistance with operational and facility challenges to assist El Paso Children's to meet the criteria required for a Level IV NICU designation. The designation is for three years and will be renewed at that time.</p> <p>Mr. Rybolt presented the EPCH July 2017 Financial Statements to the Committee for review and discussion.</p> <p><i>**Follow up items: The payor mix pie charts were included in the July 2017 financial package. The details for the balance sheet line items will be e-mailed and distributed to the Finance Committee prior to the next Finance Committee meeting scheduled to be held September 27th. (Completed on September 14th).</i></p>	<p>Motion to approve was made by Mr. Cintron and seconded by Ms. Arrieta. Motion carried.</p>	<p>Mr. Amox will provide the payor mix pie charts at the next Finance Committee Meeting. <i>(Completed)</i></p> <p>Mr. Amox will provide details for the following balance sheet line items at the next Finance Committee Meeting:</p> <ol style="list-style-type: none"> 1. Other Receivables 2. Other Current Liabilities <p><i>** (See italicized note under "conclusion/ recommendations")</i></p>
<p>V. Review and approve the El Paso First HealthPlans, Inc. Financial Statements for July 2017. (Tab 3)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Mr. Frank Dominguez Chief Executive Officer</p>	<p>The Finance Committee reviewed and discussed the El Paso First HealthPlans, Inc. July 2017 financial report presented by Mr. Nuñez and Mr. Dominguez.</p>	<p>Motion to approve was made by Ms. Arrieta and seconded by Mr. Cintron. Motion carried.</p>	
<p>VI. Review and approve the El Paso County Hospital District's d/b/a University Medical Center of El Paso Combined Financial Statements for July 2017. (Tab 4)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p>	<p>Mr. Nuñez presented the El Paso County Hospital District's d/b/a University Medical Center July 2017 Financial Report. The Finance Committee reviewed and discussed the information presented.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Ms. Stout. Motion carried.</p>	

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
<p>VII. Receive a Construction Change Order Update.</p> <p>Ms. Maria Zampini Chief Operating Officer</p>	<p>Ms. Zampini presented the Construction Change Order update. She noted that there were no new change orders for the 5th, 6th, 7th Floor renovation project. There are two change orders pending for the East and West clinics, change orders #29 & #30. The change orders are for duct work revisions, accessibility corrections, and revisions to emergency lighting. The Committee asked what is done with any remaining funds due to a project completing under budget. Ms. Zampini noted that any remaining funds are put aside until an evaluation is completed to analyze where the remaining funds can be best utilized and to ensure that any suggestions for the remaining funds are in compliance with the original bond criteria. This evaluation is then presented to the appropriate committees for review and approval. Ms. Zampini noted that this report was previously reviewed, discussed, and approved at the Planning & Development meeting held on Tuesday, August 29th.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Mr. Nuñez. Motion carried.</p>	
<p>VIII. Review and take appropriate action on the Pediatric Radiology Services Agreement between El Paso Imaging Consultants, PLLC and the El Paso County Hospital District d/b/a University Medical Center of El Paso, and authorize the President and CEO to negotiate and execute the agreement.</p> <p>Ms. Maria Zampini Chief Operating Officer</p>	<p>Ms. Zampini presented an executive summary of the Pediatric Radiology Services Agreement. She noted that this is an agreement with El Paso Imaging Consultants. The agreement is for the service of reading radiology films for patients 0-10 years plus 364 days of age. The agreement is for a three year period. A fair market comparison was completed and it was determined that the cost of the services is below the 50% percentile which is within the guidelines.</p>	<p>Motion to approve was made by Mr. Nuñez and seconded by Mr. Cintron. Motion carried.</p>	
<p>IX. Review and approve a request for two (2) PRN Hospitalists and authorize the President and CEO to negotiate and execute the agreement. (Tab 6)</p> <p>Ms. Cindy Stout Chief Nursing Officer</p>	<p>Item deleted.</p>	<p>Item deleted. No Action Required.</p>	

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
<p>X. Receive and take appropriate action on the Ear, Nose, and Throat Medical Services Agreement between Kevin E. Bright, M.D., and the El Paso County Hospital District d/b/a University Medical Center of El Paso, and authorize the President and CEO to negotiate and execute the agreement.</p> <p>Ms. Cindy Stout Chief Nursing Officer</p>	<p>Ms. Stout noted that UMC has not had inpatient ENT ability to consult with physicians. UMC would like to put in place 24-7 all coverage. She noted that currently, 5-8 patients are being transferred out of the facility per month that are in need of ENT services. She noted that UMC is looking to enter into an agreement with Dr. Bright to provide ENT services. Dr. Bright is a local and well respected ENT physician in the community.</p>	<p>Motion to approve was made by Mr. Nuñez and seconded by Mr. Cintron. Motion carried.</p>	
<p>XI. Receive and take appropriate action on the Physician Employment Agreement for Hospitalist Services between Angelica Nuñez, M.D., and the El Paso County Hospital District d/b/a University Medical Center of El Paso, and authorize the President and CEO to negotiate and execute the agreement.</p> <p>Ms. Cindy Stout Chief Nursing Officer</p>	<p>Ms. Stout noted that UMC has a hospitalist group comprised of eight full time physicians who provide 24-7 care to UMC. The group currently works approximately six to eight extra shifts per month and there is no backup coverage if a physician calls in sick or is on paid time off. The request is to move forward with entering into an agreement with Dr. Nuñez to provide hospitalist services to UMC. The agreement will be for three years and Dr. Nuñez may not exceed ten shifts per month with a cap on the overall cost of her services.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Mr. Nuñez. Motion carried.</p>	
<p>XII. Discuss and approve the El Paso Children's Hospital (EPCH) Corporation Board of Directors Resolution to transfer the residual amount of the Bankruptcy Plan Deposit into the EPCH Depository Account. (Tab 7)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p>	<p>Mr. Nuñez provided a brief background of this item and noted that approximately in October 2015, UMC deposited \$7M to the bankruptcy court that was ultimately transferred to the El Paso Children's Hospital to be used to pay all valid unsecured creditors. Shortly after November 2016, the bankruptcy was closed and confirmation has been received that all valid unsecured creditors at that time have been paid and there are no remaining amounts to be paid out of the original \$7M account. There is approximately \$1.1M remaining and the resolution is to un-restrict the remaining funds and allow for the funds to be transferred to the unrestricted cash reserves of the El Paso Children's Hospital. The resolution was approved by the El Paso Children's Hospital Board and is now being presented to the EPCHD Board of Managers for approval.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Ms. Stout. Motion carried.</p>	

Finance Committee
August 30, 2017

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
XIII. Adjournment Mr. James Volk Chair	Meeting adjourned at 10:04 a.m.	Motion to adjourn the meeting was made Mr. Cintron and seconded by Mr. Volk. Motion carried.	



F. James Volk -Committee Chairman