

**EL PASO COUNTY HOSPITAL DISTRICT
BOARD OF MANAGERS MEETING MINUTES**

**TUESDAY, AUGUST 8, 2017 – 3:00 P.M.
EIGHTH FLOOR BOARD ROOM**

<u>PRESENT</u>	<u>GUESTS</u>
Steve DeGroat, Chairman Jim Volk, Board Member Joy Martinez, Board Secretary Miguel Fernandez, Board Member Steve Anderson, Board Member R. Jacob Cintron, President & CEO Michael Nunez, Chief Financial Officer Cindy Stout, Chief Nursing Officer Maria Zampini, Chief Operating Officer Lorena Navedo, Chief Administrative Officer Christina Ford, Chief Legal Officer Cathy Gibson, Chief Compliance Officer Jennifer Maxwell, Exec. Asst. to the Board of Managers <u>ABSENT</u> Henry Gallardo, Vice Chairman Carmen Arrieta-Candelaria, Board Member	Leticia Flores, Corporate Controller Dr. Joel Hendryx, UMC Jon Law, UMC Dr. Veronica Greer, Texas Tech Dr. R. Lange, Texas Tech Sandra Gonzalez, UMC Roxanne Weisendanger, UMC Dennece Knight, UMC Foundation Ryan Mielke, UMC Janice Harris, UMC Bruce Yetter, El Paso County Attorney's Office Carey Antwine, El Paso County Attorney's Office Laurel Huston, El Paso County Attorney's Office Natasha Acevedo, NNOC-TX Luis Velez, NNOC-TX Adriel Revele, NNOC-TX Lani Santiago, NNOC-TX Michele Hampton, NNOC-TX Laura Cantrell, NNOC-TX Rosario A., NNOC-TX Alexandria Schiffert, NNOC-TX

1, 2, & 3. CALL TO ORDER

Meeting was called to order at 3:02 p.m. on August 8, 2017, by Mr. Steve DeGroat, Chairman. After establishing that a quorum was present, Mr. DeGroat led the Pledge of Allegiance.

At this time Ms. Jennifer Maxwell informed the Board of Managers that time was allotted for public comment. Ms. Maxwell proceeded to read the requirements for public comment as stated in the Bylaws. Ms. Maxwell requested permission from Chairman DeGroat to allow for public comment. Mr. DeGroat acceded. The following individual addressed the Board of Managers on behalf of NNOC-TX, a union for nurses, on a proposal to improve patient care:

- *Alejandria Schiffert*

CONSENT AGENDA

ACTION: MOTION to approve the Consent Agenda items 4-11 (listed below) was made by Mr. Volk and seconded by Mr. Anderson. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

4. Approve the minutes of the Board of Managers Meetings held on July 5, 2017, and July 11, 2017.
(TAB A)

5. Review and approve the June 2017 Financial Statements for the El Paso County Hospital District's d/b/a University Medical Center of El Paso.
(TAB B) (Finance Committee)

6. Review and approve the June 2017 Financial Statements for El Paso First HealthPlans, Inc.
(TAB C) (Finance Committee)

7. Review and approve the June 2017 Financial Statements for the El Paso Children's Hospital.
(TAB D) (Finance Committee)

8. Review and take appropriate action regarding Revolving Line of Credit agreement with El Paso Health and approve resolution authorizing the President and CEO to execute the agreement and promissory note.
(TAB E) (Finance Committee)

9. Review and take appropriate action on the following policies:
(TAB F) (Finance Committee)

- | | |
|---------------------|--|
| 1. Policy F-16 | RFP, RFQ, and Bid Solicitation Response Evaluation |
| 2. Policy F-20 | Credit Card Verification and Acceptance Guidelines |
| 3. Policy C-9 | Rewards and Recognition (R&R) Committee |
| 4. Policy H-2-34 | Career Development Program |
| (Finance Committee) | |
| 5. Policy C-1-3 | Environment of Care (EOC) Committee |
| 6. Policy P-15 | Patients Accompanied by Law Enforcement |
| 7. Policy P-26 | Patient Rights and Responsibilities |
| 8. Policy P-41 | Range Orders for Medication Administration |
| 9. Policy P-66 | Medication Storage - Temperature |
| 10. Policy IC-AMS-1 | Antimicrobial Stewardship Program |
| 11. Policy NC-B2-xx | Contrast Enhanced Echocardiogram |
| (PAC Committee) | |

10. Review and take appropriate action on the following Medical Staff requests:
(TAB G) (MEC Committee)

1. Medical Staff Initial Applications
2. Allied Health Professional Initial Applications
3. Advancement from Provisional Status
4. Medical Staff Reappointments and Renewal of Privileges
5. Allied Health Professional Reappointment and Renewal of Privileges
6. Focus Professional Practice Evaluations

7. Ongoing Professional Practice Evaluations
8. Additional Privileges
9. Change in Status / Privileges
10. Leave of Absence / Resignation / Relocation
11. Suspensions and Reinstatements
12. Automatic termination per Bylaws Article VIII 8.1.6
13. Delineation of Privileges
 - Ambulatory Care Specialist (Revised)

11. Review and take appropriate action on the position, Neuro-Rehabilitative Medical Director.
(TAB H) (PAC Committee)

REGULAR AGENDA

12. Receive and approve CEO Report for the El Paso County Hospital District d/b/a University Medical Center of El Paso.

Mr. Cintron noted the following:

- The UMC website has been updated after seventeen years. The website has a new look. Those who have seen the website have already paid compliments for the new look. Thanks to Ryan Mielke and his team.
- UMC welcomes Dr. Brower, a long time pediatrician in the community. Dr. Brower will be providing pediatric services at the East and West UMC clinics. UMC is excited to have her and her experience to serve UMC families.
- UMC celebrates the trauma center. UMC's trauma center is the only level I trauma center within a 200 mile or more radius. The American College of Surgeons recently conducted its fourth survey in a row and found zero deficiencies for the fourth time. UMC would like to thank Dr. Tyroch and the trauma team for getting through the survey process with great results. In July, Dr. Tyroch was part of a featured interview on KVIA for a special story on the importance of having a level I trauma center.
- UMC's Trauma Manager of Education, Prevention, and SANE, Gloria Salazar, was recognized by Future of Nurse Campaign and Action for her leadership, dedication, and innovative approach. UMC has received many compliments about Gloria from the State, HHC, and from the trauma surveyors of the American College of Surgeons related to her training of nurse examiners under her leadership and her involvement with sexual assault cases.

ACTION: MOTION to approve item was made by Mr. Anderson and seconded by Ms. Martinez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

13. Receive and take appropriate action on an Employment Agreement for Neurosurgery Services with Akshay Gupte, M.D., and authorize the President and CEO to negotiate and execute the agreement.
(TAB I)

Ms. Stout noted that in an effort to grow the neuroscience service line and accommodate the volume, an offer would like to be extended to Dr. Gupte for his services. Dr. Gupte is a qualified and well respected neurosurgeon. The expected start date would be in July 2018. Mr. Nunez, CFO, noted that this item did not go through Finance for prior approval due to its time sensitivity for Dr. Gupte to complete immigration requirements.

ACTION: MOTION to approve item was made by Mr. Fernandez and seconded by Mr. Volk. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

14. Review and take appropriate action on the Residents Agreement between the El Paso County Hospital District d/b/a University Medical Center of El Paso and Texas Tech University Health Sciences Center at El Paso, and authorize the President and CEO to negotiate and execute the agreement.
(Tab J)

Mr. Nuñez presented agenda item #14 and agenda item #15 together. He noted that the two remaining contracts, the Residents and Fellows, were previously funding through the El Paso County Clinical Services. Due to the recent reduction of the EPCCS program, the contracts are being converted to agreements between the District and Texas Tech University of Health Science Center. Mr. Nunez noted the costs for the Resident and the Fellows for the contracts ending June 30, 2017 and the composition of remaining Residents and Fellows. Note that the Board of Managers voted and approved each item separately.

ACTION: MOTION to approve item was made by Mr. Volk and seconded by Ms. Fernandez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

15. Review and take appropriate action on the Fellowships Agreement between the El Paso County Hospital District d/b/a University Medical Center of El Paso and Texas Tech University Health Sciences Center at El Paso, and authorize the President and CEO to negotiate and execute the agreement.
(Tab K)

Mr. Nuñez presented agenda item #14 and agenda item #15 together. He noted that the two remaining contracts, the Residents and Fellows, were previously funding through the El Paso County Clinical Services. Due to the recent reduction of the EPCCS program, the contracts are being converted to agreements between the District and Texas Tech University of Health Science Center. Mr. Nunez noted the costs for the Resident and the Fellows for the contracts ending June 30, 2017 and the composition of remaining Residents and Fellows. Note that the Board of Managers voted and approved each item separately.

ACTION: MOTION to approve item was made by Mr. Fernandez and seconded by Mr. Anderson. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

16. Review and take appropriate action on Ophthalmology Agreements between El Paso County Hospital District d/b/a University Medical Center of El Paso and various physicians serving on panel to provide Ophthalmology call coverage services, and authorize the President and CEO to negotiate and execute the agreement.
(Tab L)

Mr. Nuñez presented this item for discussion and approval. He noted that similar to the Residents and Fellows contracts, the ophthalmology contracts used to be funded by the EPCCS and will be moving back to UMC effective October 1, 2017. As a level I trauma center verified by the American College of Surgeons, UMC is required to provide 24/7 ophthalmology services. Each physician will have a two year term. The panel contract service will not exceed \$365,000 per year.

ACTION: MOTION to approve item was made by Mr. Fernandez and seconded by Mr. Anderson. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

17. Discuss and take appropriate action on the proposed El Paso County Hospital District's d/b/a University Medical Center of El Paso Fiscal Year 2018 Operating and Capital Budgets.
(Tab M)

Agenda items #17 and #18 were read into record. A presentation was received by Mr. Nuñez.

ACTION: MOTION to approve item was made by Mr. Volk and seconded by Mr. Fernandez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

18. Discuss and take appropriate action on the proposed El Paso County Hospital District's d/b/a University Medical Center of El Paso 2017 Property Tax Rate for the 2018 Fiscal Year.
(Tab N)

Mr. Nuñez read the following verbiage into record requesting the approval of agenda item #18:

I move to propose a property tax rate for the El Paso County Hospital District d/b/a University Medical Center of El Paso of \$0.251943 per \$100 assessed value for the 2017 tax year which consists of a rate of \$0.195064 per \$100 assessed value for Maintenance and Operations and a rate of \$0.056879 per \$100 assessed value for payment of the principal and interest on the debt of the District.

I further move to schedule and publish notice for two public hearings to hear public comment on the proposed tax rate as follows: the first public hearing is to be held Wednesday , August 16, 2017 at 6:00 p.m., in the Commissioners Court Chambers, 3rd Floor, Room 303, El Paso County Courthouse, 500 E. San Antonio Avenue, and the second public hearing is to be held on Monday, August 21, 2017 at 6:00 p.m., in the Commissioners Court Chambers, 3rd Floor, Room 303, El Paso County Courthouse, 500 E. San Antonio Avenue.

ACTION: MOTION to approve item was made by Mr. Fernandez and seconded by Ms. Martinez. The vote was: Mr. Fernandez, Yes; Mr. Anderson, Yes; Mr. Volk, Yes; Mr. DeGroat, Yes; Ms. Martinez, Yes. Motion Carried.

The Board of Managers convened Executive Session at 3:33p.m.

EXECUTIVE SESSION

19. Receive legal advice and consultation and discuss various legal issues regarding contractual obligations and governance relations related to El Paso Children's Hospital, pursuant to Texas Government Code §551.071 and §551.072.

Any action taken as a result of this discussion will be taken at the opening of this meeting after closed session, or at a subsequent meeting.

OPEN SESSION

The Board reconvened Open Session at 4:21p.m.

20. Adjournment

ACTION: MOTION to adjourn the meeting was made by Mr. Volk and seconded by Mr. Anderson. The meeting was adjourned at 4:21 p.m.


Steve DeGroat, Board Chairman


Joy Martinez, Board Secretary