

EL PASO COUNTY HOSPITAL DISTRICT  
BOARD OF MANAGERS MEETING MINUTES

TUESDAY, APRIL 16, 2024 – 2:30 P.M.  
EIGHTH FLOOR BOARD ROOM

<u>PRESENT</u>	<u>OTHERS</u>
Henry Gallardo, Board Chair Kristina Mena, Ph.D., Board Secretary Isidro Torres, Board Member Anna Perez, Ed.D., Board Member Steve DeGroat, Board Member Miguel Fernandez, Board Member  <u>ABSENT</u> None	R. Jacob Cintron, President & CEO Jennifer Carrasco, Exec. Asst. to the Board of Managers Michael Nuñez, District Chief Financial Officer Omar Villa, Chief Legal Officer Tony Castillo, General Counsel Maria Zampini, Chief Operating Officer Amy Daher, CNO Ryan Mielke, Admin. Dir., of Public Affairs Jon Law, CSO Lorena Navedo, CAO Dr. Joel Hendryx, CMO Eric Johansen, Chief Quality Officer Chris Chacon, CEO, UMC Surgical Hospital Jose Rodriguez, COO/CNO, UMC Surgical Hospital Gabriela Rodriguez, UMC Jerry Akin, Asst. Admin., Planning, Design & Construction Alfonso Silva, Internal Auditor  <i>Several others attended virtually.</i>

**1, 2, & 3. CALL TO ORDER**

Mr. Henry Gallardo, board chair, called the meeting to order at 2:35 p.m. on Tuesday, April 16, 2024. A quorum was established. No one signed up for public comment.

**4. Minutes of the Board of Managers meeting held on March 12, 2024.  
(Tab A)**

There were no corrections to the meeting minutes that were previously distributed. The March 12, 2024 meeting minutes were approved as distributed.

**CONSENT AGENDA**

**ACTION: MOTION** to approve the consent agenda items #5-9 (listed below) was made by Mr. DeGroat and seconded by Mr. Fernandez. The vote was Mr. Gallardo, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Fernandez, Yes; Mr. Torres, Yes. Motion carried.

**5. Acknowledge receipt of the El Paso County Hospital District combined Financial Statements for February 2024.  
(Tab B) (Finance Committee)**

**6. Approve and authorize the President and CEO to negotiate and execute a contract for Cerner / Tonic Enhancement Patient Intake and Check-In.  
(Tab C) (Finance Committee)**

**7. Approve and authorize the President and CEO to negotiate and execute a contract with the Selection Committee's recommendation for Culinary Services for Surgical Hospital (RFP#802-10-23-002).  
(Tab D) (Finance Committee)**

**8. Adopt the following policies:  
(Tab E) (Finance Committee)**

1. Perioperative Management of Anticoagulation (PMM21)
  2. Medication Orders – General Principles (PMM1)
  3. Unacceptable Abbreviations, Acronyms, Symbols and Dose Designations (P21)
  4. Culture of Safety (L-24)
  5. Verification of Identity (MS-117)
  6. UMC Surgical Hospital “Scopes of Services”
    - Telemetry
    - Medical / Surgical
    - Operating Room
    - Endoscopy
    - Cardiac Cath Lab
    - Sterile Processing
    - Infection Control
    - Care Management
    - Food and Nutrition
    - Patient Access
    - Materials Management
    - Pharmacy Department
- Shared Scopes:
- Information Technology
  - Laboratory and Pathology Department
  - Respiratory Care
  - Rehabilitative Therapy
  - Imaging

**9. Approve the following Medical Staff requests:  
(Tab F) (PAC Committee)**

1. Temporary Privileges
2. Initial Medical Staff Applications
3. Initial Allied Health Professional Applications
4. Medical Staff Reappointments and Renewal of Privileges
5. Allied Health Professional Reappointment and Renewal of Privileges
6. Additional Privileges
7. Change in Category Status/Privileges
8. Request for Leave of Absence/Resignation/Relocation
9. Suspensions and Reinstatements
10. Automatic termination per Bylaws Article VIII 8.1.6
11. Other Business
12. Focused Professional Practice Evaluations
13. Ongoing Professional Practice Evaluations

**REGULAR AGENDA**

**10. Recognition of Ms. Joy Martinez for her service on the El Paso County Hospital District Board of Managers.**

Mr. Gallardo recognized Ms. Joy Martinez for her dedication and commitment to the EPCHD Board of Managers from 2015-2024. Although she was not available to attend in person, Mr. Gallardo and Mr. Cintron both took the time to recognize her dedication, commitment, and passion while serving on the EPCHD Board of Managers. Mr. Gallardo noted that Ms. Martinez was instrumental in choosing our current CEO, seeing the clinics built and many other accomplishments of the board. In addition, Joy served in several capacities of the board and its sub-committees over the years of her service time to include Vice-Chair of the Board, Chair of the Finance Committee, Chair of the Compliance Committee, Chair of the Planning and Development Committee, and Chair of the Strategic Planning Committee.

In addition, Mr. Gallardo recognized and thanked Commissioner Leon as the one who vetted and chose such a great board member as he did when appointing Ms. Joy Martinez. Mr. Gallardo noted that the EPCHD Board of Managers is a hardworking board and requires a lot of commitment and expertise. Lastly, Mr. Gallardo stated “to say that Joy was a committed member of this board is an understatement, she will be missed.”

Dr. Perez requested that in recognition of Joy’s outstanding service that she would be sent a plant to signify that “we are all together and we continue to grow together”.

Mr. Cintron expressed his appreciation for Joy’s friendship and her service while on the board. He recalled when he first met her and he was impressed by her passion and commitment to the patients and associates. Mr. Cintron went on to express that each board member brings a different area expertise whether it be financial, legal, or passionate for the community that all together creates a great board that drives them into action.

**ACTION: No action required.**

**11. Discuss and take appropriate action on the nomination and election of Officers of the El Paso County Hospital District Board of Managers.**

Mr. Gallardo opened up the floor for any nominations for the board chair. Mr. DeGroat motioned to nominate Mr. Henry Gallardo as board chair, Dr. Kristina Mena as board vice chair, and Dr. Anna Perez as board secretary. Mr. Gallardo asked if anyone else wanted to make a nomination. The board was in agreement with Mr. DeGroat’s motion and voted accordingly.

**ACTION: MOTION** to elect Mr. Henry Gallardo as board chair, Dr. Kristina Mena as board vice chair, and Dr. Anna Perez as board secretary was made by Mr. DeGroat and seconded by Mr. Torres. The vote was Mr. Gallardo, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Fernandez, Yes; Mr. Torres, Yes. Motion carried.

**12. Receive and take appropriate action on the CEO Report for the El Paso County Hospital District d/b/a University Medical Center of El Paso.**

The Board of Managers received an update on behalf of EPCHD d/b/a UMC. Mr. Cintron presented on the following topics:

- EPCHD Service Awards to honor Associates

- Dr. McCallum Recognized / Named in the top 3% in the country for GI Research by Avant-garde Health
- UMC Patient's Father Grateful to UMC ICU Team for the care of his daughter
- Government Relations
  - Federal
  - State
- UMC's Quarterly Pulse Magazine and 2023 Annual Report
- UMC Minutes for February highlights

**ACTION: MOTION** to accept the CEO report was made by Mr. DeGroat and seconded by Mr. Fernandez. The vote was Mr. Gallardo, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Torres, Yes; Mr. Fernandez, Yes. Motion carried.

**13. Discuss and take appropriate action to adopt a resolution(s) to re-appoint Dr. Ruben Roncallo, Dr. Eddie Nassar, Mr. J. Stephen DeGroat to the El Paso First Health Plans, Inc. d/b/a El Paso Health Board of Directors.**  
**(Tab G)**

**ACTION: MOTION** to adopt the resolutions to re-appoint Dr. Ruben Roncallo, Dr. Eddie Nassar, Mr. J. Stephen DeGroat to the El Paso First Health Plans, Inc. d/b/a El Paso Health Board of Directors as presented by Mr. Villa, Chief Legal Officer, was made by Dr. Perez and seconded by Dr. Mena. The vote was Mr. Gallardo, Yes; Dr. Mena, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Torres, Yes; Mr. Fernandez, Yes. Motion carried.

*Note: Agenda items #14 and #15 were taken together.*

**14. Discuss and take appropriate action to adopt a resolution approving a form of order of El Paso County Commissioners Court authorizing the issuance of El Paso County Hospital District General Obligation Refunding Bonds; and resolving other matters incident and related to the issuance of such bonds, including the delegation of certain matters relating to the sale of the bonds to an authorized official.**  
**(Tab H)**

**15. Discuss and take appropriate action to adopt a resolution approving a form of order of El Paso County Commissioners Court authorizing the issuance of El Paso County Hospital District Revenue Refunding Bonds; and resolving other matters incident and related to the issuance of such bonds, including the delegation of certain matters relating to the sale of the bonds to an authorized official.**  
**(Tab H)**

**ACTION: MOTION** to adopt the respective resolutions as presented by Mr. Nuñez, District Chief Financial Officer, for agenda item #14 and agenda item #15 was made by Mr. DeGroat and seconded by Mr. Fernandez. The vote was Mr. Gallardo, Yes; Dr. Perez, Yes; Mr. DeGroat, Yes; Mr. Torres, Yes; Mr. Fernandez, Yes. Motion carried.

The Board of Managers convened Executive Session at 3:06 pm.

**EXECUTIVE SESSION**

**16. Receive a quality report, pursuant to Texas Health and Safety Code §161.032(b)(2).**

*Tabled.*

**17. Receive a semi-annual report on current litigation, pursuant to Texas Government Code §551.071.**

*Received report. No action required.*

**18. Discuss information relating to real property for lease(s) located in central and east El Paso County, pursuant to Texas Government Code §551.072.**

*Discussed. Action taken in open session.*

**19. Discuss information relating to proposed service lines or product lines of hospital district, pursuant to Texas Government Code §551.085(a)(2).**

*Discussed. Action taken in open session.*

*Any action taken as a result of this discussion will be taken at the opening of this meeting after closed session, or at a subsequent meeting*

**OPEN SESSION**

The Board of Managers re-convened Open Session at 5:08pm.

**20. Discuss and take appropriate action to authorize the President and CEO to negotiate and execute an agreement with SG2 / Vizient for consulting services.**

**ACTION: MOTION** to authorize the President and CEO to negotiate and execute an agreement with SG2 / Vizient for consulting services as presented in executive session was made by Mr. DeGroat and seconded by Dr. Perez. The vote was Dr. Mena, Yes; Mr. DeGroat, Yes; Mr. Torres, Yes; Dr. Perez, Yes. Motion carried.

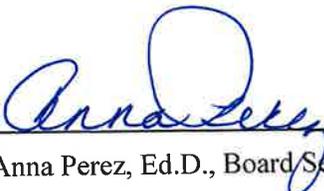
**21. Discuss and take appropriate action on lease agreement(s) located in central and east El Paso County, and, for the President and CEO to negotiate and execute the agreement(s).**

**ACTION: MOTION** to approve a lease agreement in East El Paso County and authorize the President and CEO to negotiate and execute the lease agreement in East El Paso County as presented in executive session was made by Mr. DeGroat and seconded by Dr. Perez. The vote was Dr. Mena, Yes; Mr. DeGroat, Yes; Mr. Torres, Yes; Dr. Perez, Yes. Motion carried.

**22. Adjournment.**

Board of Managers meeting adjourned at 5:10pm.

  
Henry Gallardo, Board Chair

  
Anna Perez, Ed.D., Board Secretary