

**EL PASO COUNTY HOSPITAL DISTRICT
FINANCE COMMITTEE MEETING MINUTES**

**Wednesday, June 28, 2017 – 8:15 a.m.
4815 Alameda Ave., 8th Floor Board Room
El Paso, Texas 79905**

COMMITTEE MEMBERS PRESENT

James Volk, Committee Chair
R. Jacob Cintron, President & CEO
Michael Nuñez, Chief Financial Officer
Cindy Stout, Chief Nursing Officer
Maria Zampini, Chief Operating Officer
Leticia Flores, Controller
Darius Boman, M.D., Medical Staff Representative

COMMITTEE MEMBERS ABSENT

Carmen Arrieta-Candelaria, Committee Member
Miguel Fernandez, Committee Member

OTHERS PRESENT

Christina Ford, Chief Legal Officer
Frank Dominguez, EPFirst President & Chief Executive Officer
Mark Amox, EPCH Chief Executive Officer
Jennifer Maxwell, Executive Assistant to the Board of Managers
Lorena Navedo, Chief Administrative Officer
Wally Hardgrove, El Paso County
Jorge Reyes, El Paso County
Omar Bernal, EPCH
Jon Law, Chief Strategic Officer
Janina Prada, IT Director
Susie Byrd, Citizen

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
I. Call to Order II. Establish a Quorum	Mr. James Volk called the meeting to order at 08:17 a.m., June 28, 2017, after establishing that there was a quorum present.		
III. Approval of the May 31, 2017 Finance Committee Minutes. (Tab 1) Mr. James Volk Chair	The meeting minutes for the May 31, 2017, meeting was presented for approval.	Motion to approve the minutes was made by Mr. Cintron and seconded by Ms. Flores. Motion carried.	

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
<p>IV. Review and approve the El Paso Children's Hospital Financial Statements for May 2017. (Tab 2)</p> <p>Mr. Mark Amox Chief Executive Officer</p> <p>Mr. Omar Bernal Controller</p>	<p>The Finance Committee reviewed and discussed the EPCH May 2017 financial statements presented by Mr. Mark Amox. A discussion took place amongst the Committee members in regards to the performance of the El Paso Children's Hospital.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Mr. Nuñez. Motion carried.</p>	
<p>V. Review and approve the El Paso First HealthPlans, Inc. Financial Statements for May 2017. (Tab 3)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Mr. Frank Dominguez Chief Executive Officer</p>	<p>Mr. Michael Nunez presented the El Paso First HealthPlans, Inc. Financial Report Executive Summary for the month and eight month period ending May 31, 2017, that is included in the June Finance package. The Finance Committee reviewed and discussed the information presented.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Ms. Flores. Motion carried.</p>	
<p>VI. Review and approve the El Paso County Hospital District's d/b/a University Medical Center of El Paso Combined Financial Statements for May 2017. (Tab 4)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p>	<p>Mr. Michael Nunez presented the El Paso County Hospital District's d/b/a University Medical Center May 2017 Financial Report included in the June Finance package. The Finance Committee reviewed and discussed the information presented.</p>	<p>Motion to approve was made by Mr. Cintron and seconded by Mr. Nuñez. Motion carried.</p>	
<p>VII. Review and approve Annual Investment Advisor Certification and Broker Listing in accordance with District's Investment Policy F-11. (Tab 5)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Ms. Leticia Flores Controller</p>	<p>Mr. Nuñez noted that this report is required to be reported annually to the Board of Managers. The communication includes the following two parts:</p> <ol style="list-style-type: none"> 1. Texas Public Funds Investment Act Acknowledgement and Certification on page 2 and 2. a Listing of approved Brokers/Dealers on page 3. 	<p>Motion to approve was made by Mr. Cintron and seconded by Ms. Stout. Motion carried.</p>	

AGENDA ITEM	CONCLUSION/RECOMMENDATIONS	ACTION	FOLLOW-UP
<p>VIII. Review and approve Velocity – Lawson Hosting Service Three (3) Year Renewal and authorize the President and CEO to negotiate and execute the agreement. (Tab 6)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Ms. Janina Prada IT Director</p>	<p>Mr. Nuñez presented the request to approve the amendment to the agreement with Velocity Technology Solutions, Inc. Mr. Nuñez noted that Velocity Technology Solutions, Inc. is the authorized service provider (ASP) that currently provides hosting services for our Lawson Financial applications to include: human resources, payroll, general ledger, accounts payable, materials management, inventory control etc. Mr. Nuñez proceeded to provide a brief history and background for the purpose of UMC initially entering into an agreement with Velocity Technology Solutions, Inc.</p> <p>The new terms are expected to provide an annual savings of approximately \$84,000.00. The Committee confirmed that UMC is satisfied with the service.</p>	<p>Motion to approve was made by Ms. Flores and seconded by Mr. Cintron. Motion carried.</p>	
<p>IX. Review and approve Respiratory Information Systems – Award RFP to Mediware and authorize the President and CEO to negotiate and execute the agreement. (Tab 7)</p> <p>Mr. Michael Nuñez Chief Financial Officer</p> <p>Ms. Janina Prada IT Director</p>	<p>Mr. Nuñez presented the request for proposal (RFP) #844-02/17-001 for approval of Respiratory Therapy Information Systems. The RFP was developed to address University Medical Center of El Paso (UMC) and El Paso Children's Hospital's (EPCH) desire to acquire an information system that will meet the needs of the Respiratory Therapy Department and Critical Care Transport Team for electronic patient documentation and workload management. The selection committee members included individuals from UMC and EPCH. There were two firms that responded to the RFP. The selection committee recommends the RFP be awarded to Mediware based their higher score received in all criteria areas.</p>	<p>Motion to approve was made by Ms. Stout and seconded by Mr. Cintron. Motion carried.</p>	
<p>X. Adjournment</p> <p>Mr. James Volk Chair</p>	<p>Meeting adjourned at 9:45a.m.</p>	<p>Motion to adjourn the meeting was made Mr. Volk and seconded by Mr. Nuñez. Motion carried.</p>	


F. James Volk -Committee Chairman