



University Medical Center of El Paso
Materials Management Department
4815 Alameda
El Paso, TX 79905
(915) 521-7419

Addendum 1

Date: March 26, 2025

Title: UMC and EPCH - Management of Medical Equipment RFP # 830-03-25-002

Subject: Information Update

On behalf of the El Paso County Hospital District d/b/a University Medical Center of El Paso (UMC), please accept our appreciation for your interest in the above-referenced solicitation. **Please note the following update:**

The inventory pieces from 1500 to 15000

- I. Management and Daily Operations-The selected vendor will be responsible for the management and daily operations of the Clinical Engineering Department, including:
 - a. On-Site Leadership & Staffing
 - i. On-Site Technology Manager – Responsible for department administrative and technical leadership, reporting to the Assistant Administrator of Engineering/Biomedical Engineering or another designated UMC executive.
 1. Experience with The Joint Commission (TJC), including participation in at least five (5) audits.
 2. A minimum of five (5) years of experience managing a medical equipment **inventory of over 15,000 pieces**.
 3. Strong leadership skills to oversee clinical engineering staff and ensure compliance with regulatory and accreditation requirements.
 4. Knowledge of best practices in medical equipment management, preventive maintenance, and repair strategies.
 5. Ability to implement and maintain a Computerized Maintenance Management System (CMMS) for tracking assets and service history.

Again, thank you for your interest.

Sincerely,

Liliana Guerrero

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